

Standing Order Donation Form



Please use **CAPITAL LETTERS** to complete this form. If appropriate, please consider completing a separate Gift Aid Declaration Form.

1 Your Details:

Title:	First name:	Surname:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home address:		Postcode:
<input type="text"/>		<input type="text"/>
Bank name:		
<input type="text"/>		
Branch address:		Postcode:
<input type="text"/>		<input type="text"/>
Sort code:	Account number:	Name(s) on account (if different from name above):
<input type="text"/>	<input type="text"/>	<input type="text"/>

2 Details of your Standing Order:

Please pay the sum of £ _____ (*amount in words*) _____
every Week / Month / Quarter / Half-Year / Year (*please delete as appropriate*), commencing on
(*date*) _____ and continuing until further notice to Veterans Aid Account at:

(*to be completed by Veterans Aid*)

Bank:	Sort code:	Account number:
<input type="text"/> Bank Plc	<input type="text"/>	<input type="text"/>

3 Your Agreement:

I authorise you to debit my/our account, in accordance with the details in Section 2.

Date: _____ Signature: _____

4 Please return this form and, if appropriate, a separate Gift Aid Declaration Form, by post to:

Veterans Aid, 27 Victoria Square, London, SW1W 0RB.

IMPORTANT: You can cancel this order at any time by notifying your bank.

Thank you for your support

Caring for Veterans in Crisis... Now!

Veterans Aid, 27 Victoria Square, London, SW1W 0RB

T: 0207 828 2468 | W: www.veterans-aid.net | E: info@veterans-aid.net

Registered Charity in England & Wales No. 1095308.

Charitable Company Limited by Guarantee No. 4544532. Operational since 1932.

Registered with



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member of FEANTSA

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Please print the Standing Order Donation Form and
Gift Aid Declaration on separate pages.

Gift Aid Declaration Form



Please use **CAPITAL LETTERS** to complete this form.

1 Your Details:

Title:	First name:	Surname:
*	*	*
Home address (needed to identify you as a current UK taxpayer):		Postcode:
*		*
Email:		
Telephone/mobile number:	Date of declaration:	
	*	

* Mandatory fields

2 If you are a UK taxpayer, you can boost your donation by 25p for every £1 you donate. Please tick the box below.

I am a UK taxpayer. Please treat all donations I make or have made to Veterans Aid for the past 4 years as Gift Aid donations until further notice. *giftaid it*

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

Please let us know if you want to cancel this declaration, change your home address or no longer pay sufficient tax.

3 It may be that having read the information on this form you feel that your donation does not qualify for Gift Aid. If this is the case please tick the relevant box below and return this form to us. This will ensure you are not asked to complete a Gift Aid form in the future, should you choose to support us again.

I cannot complete the Gift Aid form because:

I am not a UK taxpayer

I do not pay enough tax each year to cover the tax on the gift

Other (please state)

4 Join us.

If you are happy to receive information about our work, please tick the relevant boxes below to indicate how you would like to hear from Veterans Aid:

Would you like to hear from us by post?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Would you like to hear from us by email?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Would you like to hear from us by phone/mobile?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Would you like to hear from us by text message?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Your details are safe with us. We will never share them with anyone else. View our privacy policy via www.veterans-aid.net/privacy.

5 Please return your form by post to: Veterans Aid, 27 Victoria Square, London, SW1W 0RB.

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Gift Aid is a government scheme that allows **Veterans Aid** to reclaim the tax that you have already paid on your donations through UK income tax or capital gains tax.

All individual donations (excluding those made through the Charities Aid Foundation, which are already subject to tax relief) are eligible for the scheme – including regular gifts such as Standing Orders and Direct Debits. We can claim Gift Aid on donations made in the last four years and on future donations once we receive your declaration.

If you are currently fundraising for **Veterans Aid**, you can encourage those supporting you to tick the Gift Aid box on your sponsor form or gift aid form if they are eligible. This means **Veterans Aid** will receive an extra 25% on top of their donation!

Why do I need to make a declaration?

The declaration allows **Veterans Aid** to reclaim the tax from HMRC on your donations. By making the Gift Aid declaration, you are confirming that you are happy for us to do this.

What if I pay tax at the higher rate?

We can only claim back tax at the basic rate, but that is still worth **25% extra** on your donations to us, so please provide us with a declaration anyway.

If you pay higher rate tax, you can claim the difference between the higher rate of tax and the basic rate of tax on the total (gross) value of your donation to **Veterans Aid**. You can make this claim on your Self-Assessment tax return if you were sent one. We would suggest speaking to your accountant if you would like to do this.

When Gift Aid cannot be claimed?

- **Making a donation in return for tickets** (raffles, events and auctions) or goods and services (including 'experience' days). This is because you are getting something in return for your donation.
- **Making a donation on behalf of someone else or a group of people.** For example, if a friend gives you £10 which you donate to your Fundraising Page using your own card and details. Even if your friend is a UK taxpayer, the donation is not eligible because HMRC needs to know the details of the person actually contributing the funds.
- **Making a donation on behalf of a company.** You can only make Gift Aid declarations on your own taxpayer status when spending your own money. However, a company can claim tax relief on the donation when donating directly to the charity.
- **Making a donation to a family member** who's taking part in an event and their charity is contributing to the cost. For example, if you're donating to a close family member who is doing an overseas trek and the charity is paying for the cost of their trip.

Please visit **HMRC** for additional information on Gift Aid: www.gov.uk/donating-to-charity/gift-aid

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